

## APPENDIX C

### Sampling Information to be Provided to Schools

*This appendix provides a template for the for the annual notice to schools that must contain a proposed sample schedule, information about sampling, and instructions for sampling 30 days prior to the event.*

***All information in brackets [EXAMPLE] should be entered by the water supplier.***

# Lead Sampling for Schools

## Proposed sampling schedule

**[INSERT NAME OF WATER SUPPLIER]** plans to conduct lead sampling **[INSERT DATE OR DATE RANGE THAT SAMPLING WILL BE CONDUCTED]** at **[INSERT NAME OF SCHOOL]**.

## Sampling Information

**[INSERT NAME OF WATER SUPPLIER]** must collect five lead samples per school at outlets typically used for consumption. Lead samples must be collected from the following locations:

- Two drinking water fountains
- One kitchen faucet persons use for preparing food or drink
- One classroom faucet
- One nurse's office faucet

If any school has fewer than the required number of outlets, all outlets persons use for consumption must be sampled.

Any outlet with any type of water treatment or filtering device must not be sampled, unless the school has treatment devices on ALL outlets.

If the school does not contain the certain type of faucet required then a sample may be collected from another outlet the school identifies as one that is typically used for consumption.

All outlets to be sampled should be identified 30 days prior to sampling. All school staff should be notified when the sampling will occur to make sure that the water remains stationary in the schools plumbing for at least eight hours prior to sampling.

**[INSERT ANY ADDITIONAL PREPERATIONS THAT SHOULD BE MADE PRIOR TO LEAD SAMPLING]**

## Sampling Methods

Appropriately trained personnel of the water system, school, or child care facility or another appropriately trained person may collect samples.

The supplier must collect all samples from cold water taps fulfilling specific additional requirements:

- i) All samples for lead must be first-draw samples;
- ii) All samples must be 250 ml in volume;
- iii) The water must remain stationary in the sampling site's (building's) plumbing system for at least eight but no more than 18 hours before sampling.

**[INSERT ANY ADDITIONAL SAMPLING INSTRUCTIONS OR INFORMATION HERE]**

For additional information about the lead sampling process for your school please contact **[INSERT NAME OF WATER SUPPLY CONTACT AND CONTACT INFORMATION]**.

Additional Lead testing information and the USEPA's "3Ts for reducing Lead in Drinking Water in Schools and Child Care Facilities" can be found here:

[https://www.epa.gov/sites/default/files/2018-09/documents/final\\_revised\\_3ts\\_manual\\_508.pdf](https://www.epa.gov/sites/default/files/2018-09/documents/final_revised_3ts_manual_508.pdf)

The 3Ts Program Field Guide for lead sample collections can be found here:

[https://www.epa.gov/system/files/documents/2023-02/US%20EPA%203Ts%20Lead%20Sample%20Collection%20Field%20Guide%20For%20Schools%20and%20Child%20Care%20Facilities\\_508\\_0.pdf](https://www.epa.gov/system/files/documents/2023-02/US%20EPA%203Ts%20Lead%20Sample%20Collection%20Field%20Guide%20For%20Schools%20and%20Child%20Care%20Facilities_508_0.pdf)